

MEETING MINUTES

August 26, 2021

Members: Thomas Main (presiding) Melma Gillis
 Cope Lawrence Suzanne Johnson Hunter Smith

Attendees : Matt Thomason Faye Gaston Jordan Russell

Thomas Main Chairman opened the meeting with the presentation of the agenda. Suzanne Johnson made a motion to adopt the agenda with a second by Hunter Smith and a unanimous vote from the members was given. Chairman Main introduced the minutes from the July meeting to the Board. Hunter made a motion to adopt the minutes with a second by Vice Chairman Cope Lawrence. A unanimous vote was given to accept the minutes. Thomas submitted the financial report to the members and Suzanne reported on the activity for the month. Matt Thomason reported that Goodwyn, Mills, & Cawood (GMC) applied for the remaining CARES money and the CRISA act funds. Suzanne presented to the board the expenses for the year and encouraged members to be thinking about the upcoming budget proposal for October. Cope made a motion to approve the financial statements with a second by Melma Gillis. The motion was passed with a unanimous vote from the members.

Thomas brought up old business concerning the fence project. Jordan from GMC reported on the meeting with the fence company and members. A site tour was conducted on the property with a tentative start date planned for September 7, 2021. The project should last approximately 1 ½ months. GMC has submitted to ALDOT for funding to purchase mitigation credits to remain in compliance with federal environmental standards. Discussion concerning installing a gate at the used trailer site can be worked out with the fencing company. The ideal situation would be to move the trailer prior to fencing to reduce cost.

Thomas reported on fuel sales which has spiked recently. Thomas asked Suzanne if the terminal cleaning situation has been resolved. Suzanne is cleaning the terminal once a week. Suzanne asked the Board to consider purchasing a self-dumping robot to keep the floors swept routinely. Cope and Thomas responded favorably.

The future fuel tank purchase was discussed. Chairman Thomas reviewed the installation and cost and pointed out that taxes should be removed from the bid. Thomas requested some examples of past tank installations from Fuel Solutions as well as a start date and if Dale needed a deposit prior to start. David Padgett from Bullock County Development Authority (BCDA) reported he needed some notice when the airport authority was ready for the appropriation.

Thomas reported on the of the purchase of the Penn property. Von Memory stated the payment was the final step for completion.

Hunter reported on the hangar damage repair status. The business owner is going to Alabama Steel to obtain the matching metal.

Matt Thomason (GMC) reported on the process of selling the trailer and convinced the FAA representative that the trailer is an asset that will diminish over time. An auction or sealed bids can be used to sell the trailer. Matt recommended sealed bids and contacting all interested

parties of the bid date as well as advertising in the news paper for 30 days. FAA would like to be involved in the evaluation concerning the bids as well as tracking where the money will be dispersed. Hunter Smith has started the process of creating an advertisement for the newspaper and coordinating the bidding process. The Board deliberated on how long a buyer will have to remove the trailer from the property. Hunter recommended a \$1000 deposit, refundable, to ensure serious bidders for the process.

Matt reported on the ALDOT/FAA preapplication time for next year's projects. The development of the airport is changing, and the Board needs to prioritize. A solid 5-year plan needs to be prepared. ALDOT is not in a rush to relocate the road on the south end of the runway. Matt suggested using county resources to move the road since Federal funds involve a cost increase with mitigation regulations. The Board should weigh the two options since the airport would only have to match 15 % of the cost if federal funds were used as opposed to 100% if the project was airport resources. A sealcoat surface treatment will need to be incorporated within the 5-year plan as well as drainage improvements. The AWOS system could also be part of the plan. Thomas stated hangars are a priority with a growing list of potential renters. Matt informed the Board that money used for hangars will handicap the airport for 3 years from federal money. FAA will provide funding for site preparation and it would be a good idea to incorporate that into the layout plan. There will be \$50 to \$60,000 carry over for this year.

Hunter brought up a proposed site for an agricultural pad and the safety issue with large tankers stopping on the highway to open a gate. A discussion concerning the creation of a grass or paved pad to direct the activity towards the construction staging area would be an improvement. Hunter motioned to adjourn with a second by Cope.

Suzanne Johnson Secretary/Treasurer